

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **07 March 2017**

Report of: **Director of Planning and Regulation**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT
WORK PROGRAMME 2017/18**

SUMMARY

At the last meeting of the Panel on the 17 January 2017, Members reviewed the existing Work Programme for 2016/17, and also considered the draft Work Programme for 2017/18. The Panel is now invited to further review the Work Programme for the current year and finalise a draft Work Programme for 2017/18.

RECOMMENDATION

Members are requested to:-

- (a) review the Panel's Work Programme for the current year 2016/17;
- (b) agree a proposed Work Programme for 2017/18; and
- (c) submit the proposed Work Programme for 2017/18 to the Council for endorsement.

INTRODUCTION

1. At the meeting of the Panel on 17 January 2017, Members reviewed the 2016/17 Work Programme and were invited to consider items and review a proposed Work Programme for the next municipal year. This is the last cycle of meetings for this municipal year and the Panel is invited to finalise its review of this year's work and confirm the draft Work Programme for 2017/18.

THE PANEL'S TERMS OF REFERENCE

2. Under its terms of reference, the Public Protection Policy Development and Review Panel is responsible for:-
 - Reporting and advising upon policies and proposals relating to the Public Protection portfolio;
 - Assisting Full Council and the Executive in the development and formulation of policy; and
 - Reviewing the performance of services provided directly or indirectly by the Council.

THE CURRENT WORK PROGRAMME – 2016/17

3. Appendix A to this report contains details of the current year's Work Programme for review by the Panel.

For Members' information, Appendix B contains details of the outcomes from matters considered at Panel meetings from May 2016 up until January 2017.

REVISIONS TO THE CURRENT WORK PROGRAMME 2016/17

4. Members are asked to note that an item titled "Petition – Remove the Newgate 4 Horses" was added to the 2016/17 Work Programme for the 17 January 2017 meeting.

WORK PROGRAMME FOR 2017/18

5. Appendix C sets out details of the proposed items for consideration during 2017/18. As Members are aware, the Panel's focus is on 'policy development', and it is suggested that Members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on specific subjects on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
6. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2017/18 programme.
7. Appendix D contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report.

CONCLUSION

9. To summarise, the Panel is now invited to:-
 - (a) review the outcome of its Work Programme for the current year 2016/17;
 - (b) agree a draft Work Programme for 2017/18, having considered the proposed draft set out in Appendix C, and at the same time add to the Panel's draft Programme for 2017/18 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual Members and accepted by the Panel; and
 - (c) submit the agreed Work Programme for 2017/18 to the Council for endorsement.

Appendices:

Appendix A – Current Work Programme for 2016/17

Appendix B – Work Programme 2016/17 – Outcomes

Appendix C – Draft Work Programme for 2017/18

Appendix D – Policy Framework

Background Papers:

None

Reference Papers:

Enquiries:

For further information on this report please contact Richard Jolley (Ext 4388)

APPENDIX A

**PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL
WORK PROGRAMME FOR 2016/17**

MEETING DATES FOR 2016/17	ITEMS
24 May 2016	<p>Presentation on Introduction to Public Protection Portfolio Services. Annual Update on Fareham & Gosport Environmental Health Partnership. Police Crime Panel Update. Review Work Programme 2016/17.</p>
26 July 2016	<p>Police Crime Panel Update. Annual Report on Fareham Parking Enforcement Service. Review Work Programme 2016/17.</p>
13 September 2016	MEETING CANCELLED
15 November 2016	<p>Police Crime Panel Update. Presentation by Hampshire Police. Annual Health and Safety Performance 2015/16. Review Work Programme 2016/17</p>
17 January 2017	<p>Police Crime Panel Update. Emergency Planning Update. Preliminary Review of Work Programme for 2016/17 and draft Work Programme for 2017/18. Traffic Management Report 2017/18. Petition – Remove the Newgate 4 Horses</p>
07 March 2017	<p>Air Quality Action Plan Update Annual Update on Fareham Community Safety Partnership & Police Crime Panel Final Review of Work Programme for 2016/17 and draft Work Programme for 2017/18</p>

**Public Protection Policy Development and Review Panel –
Work Programme 2016/17 - Outcomes**

MEETING DATE	24 May 2016
<u>Subject</u>	INTRODUCTION TO PUBLIC PROTECTION SERVICES
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Head of Environmental Health and the Head of Parking and Enforcement, on an Introduction to the Public Protection Portfolio.</p> <p>The Head of Environmental Health gave an overview of the Services which fall into his remit which included Air Quality, Contaminated Land, Pollution, Dog Control, Pest Control, Food Safety, Out of Hours Service, Community Safety, Safeguarding, Prevent and Corporate Health and Safety.</p> <p>The Head of Parking and Enforcement then gave an overview of the Services which fall into his remit which included CCTV, Parking Enforcement, Traffic Management, Emergency Planning, General Out of Hours, General Enforcement, Abandoned Vehicles, Fly Tipping and Illegal Encampments.</p> <p>The Head of Parking and Enforcement informed the Panel that he would be happy to arrange a visit to the CCTV Control Room for any members who would be interested in visiting it.</p> <p>It was AGREED that the Head of Environmental Health and the Head of Parking and Enforcement be thanked for their informative presentation.</p>
Outcome	Complete
Link Officer	Ian Rickman and Kevin Wright.
<u>Subject</u>	POLICE CRIME PANEL UPDATE

Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from Councillor Cartwright, the Executive Member for Public Protection, on the Hampshire Police and Crime Panel.</p> <p>The presentation gave an update on; the new Police and Crime Commissioner; the Police and Crime Plan; the main responsibilities of the Police and Crime Panel, the working group that has been tasked with proactive scrutiny and the Hampshire and Isle of Wight Community Safety Alliance.</p> <p>It was AGREED that Councillor Cartwright, the Executive Member for Public Protection be thanked for his informative presentation.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	ANNUAL UPDATE OF FAREHAM & GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Head of Environmental Health which provided an update of the progress made on the Fareham & Gosport Environmental Health Partnership.</p> <p>Members noted that one of the biggest challenges still facing the Partnership is trying to align the fees and charges between the two authorities. The Head of Environmental Health informed the Panel that at the next meeting of the Partnership this issue was going to be discussed.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Noted
Link Officer	Ian Rickman

<u>Subject</u>	PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviewed the Panel's work programme for 2016/17.</p> <p>The Director of Planning and Regulation addressed members and explained that any member could put forward suggestions for items they would like the Panel to look at throughout the year.</p> <p>It was AGREED that the work programme for 2016/17 be agreed.</p>
Outcome	Complete
Link Officer	Richard Jolley
MEETING DATE	26 July 2016
<u>Subject</u>	POLICE CRIME PANEL UPDATE
Type of item	Verbal Update
Action by Panel	<p>The Panel received a verbal update from Councillor Cartwright, the Executive Member for Public Protection, on the Hampshire Police and Crime Panel.</p> <p>He informed the Panel that in regards to the new Police and Crime Commissioner it is still early days and he is still adjusting to the position. As a result there is currently no new Crime Plan, but the Police and Crime Panel is keen for this to be actioned as a priority.</p> <p>He also informed the Panel that it is the Police and Crime Panel's responsibility to scrutinise the new Commissioner and assess how effectively he is working, and that they hope to develop a close working relationship with him. A couple of areas that the Panel are keen to scrutinise are; making financial matters more transparent, and the issue of domestic abuse.</p>

	<p>It was reported that due to a recent Police restructure it is proposed that Fareham and Gosport Police will be amalgamated into one service.</p> <p>Councillor Cartwright concluded his verbal update by informing the Panel that he had met with the Council's Estates Team who had confirmed that the Police Safer Neighbourhood team will be moving into the Civic Offices between December 2016 and April 2017.</p> <p>The Executive Member for Public Protection was thanked for this verbal update.</p>
Outcome	Noted
Link Officer	N/A
<u>Subject</u>	ANNUAL REPORT ON FAREHAM PARKING ENFORCEMENT SERVICE
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations which provided the Panel with an update on the last twelve months operation of the Fareham Parking Enforcement Service.</p> <p>The Head of Parking Enforcement gave the Panel a briefing presentation which focused on the key points contained in the report including an overview of the service, On/Off Street Enforcement, Challenges to Penalty Charge Notices (PCNs) & the reasons why they had been accepted, PCNs paid by financial year, PCN challenges by financial year, On-Street Enforcement Budget & Expenditure for 2015/16, Off-Street Enforcement Budget & Expenditure for 2015/16, PCNs served for Off Street parking, PCNs served for On Street parking and PCNs by ward and hotspots</p> <p>The Panel enquired as to whether there is a 'vision' for Parking Enforcement for the future, and if so what it contained. The Head of Parking and Enforcement confirmed that a key area of future work on Parking Enforcement will be to look at how visitors to our car parks could pay for their parking utilising new systems.</p> <p>It was AGREED that the Panel:-</p>

	<p>(a) note the content of the report; and</p> <p>(b) thank the Head of Parking and Enforcement for his informative presentation.</p>
Outcome	Complete
Link Officer	Kevin Wright
<u>Subject</u>	PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME
Type of Item	Report
Action by Panel	<p>The Panel considered a report from the Director of Planning & Regulation which reviewed the Panel's Work Programme for 2016/17.</p> <p>The Director of Planning and Regulation drew the Panel's attention to paragraph 4 of the report which outlined the proposed cancellation of the 13 September 2016 meeting.</p> <p>It was AGREED that the Panel:-</p> <p>(a) confirm the programme of items, as set out in Appendix A of the report;</p> <p>(b) note the progress on actions since the last meeting, as set out in Appendix B of the report; and</p> <p>(c) note the Public Protection Executive Portfolio Work Programme for 2016/17, as set out in Appendix C of the report.</p>
Outcome	Complete
Link Officer	Richard Jolley
MEETING DATE	13 September 2016
	MEETING CANCELLED

MEETING DATE	15 November 2016
<u>Subject</u>	PRESENTATION BY HAMPSHIRE POLICE
Type of Item	Presentation
Action by Panel	<p>The Chairman welcomed Chief Inspector Sharon Woolrich from Hampshire Constabulary to the meeting to provide the Panel with an overview of policing in the Fareham District.</p> <p>Chief Inspector Woolrich reported that the Constabulary has recently appointed Olivia Pinkney as the Chief Constable and Sara Glen as Deputy Chief Constable. They will be working alongside Michael Lane, the new Police & Crime Commissioner, to address strategic aims across the County.</p> <p>The Fareham Neighbourhood Policing Team is seen as a strength of the force and will continue to work alongside the Response and Control Team looking at issues affecting the area. Chief Inspector Woolrich highlighted the following key points:</p> <p>As a result of a sharp increase in the number of Town Centre street drinkers in recent years, a District priority this year has been to tackle issues relating to their anti-social behaviour. Additional resourcing has been provided to enable 4 officers to patrol the Town Centre to deal with the street drinkers, many of whom can be violent and all of whom are considered to be vulnerable. Following the use of community behaviour notices, safeguarding procedures and on-going support provided to the street drinkers, crime levels have reduced by 50%. This is the best position for some time and the additional police powers created by the recently approved Public Spaces Protection Order will be a further positive step towards tackling this District priority.</p> <p>The level of marine theft in the District is high, with 38 incidents reported since the end of July. Crimes generally relate to the theft of small vessels in order to gain access to larger vessels moored around the coastline where further thefts then take place. This type of crime is difficult to tackle as sea based resources are limited, however Marine Units assist wherever possible and the media is also very useful in publicising the problem and raising public awareness of it.</p>

	<p>There have been four distinct series of burglaries across the District over the year. Three have resulted in arrests and whilst one case is still open, incidents in that area have now ceased.</p> <p>This year's Crime Standards inspection focussed on tackling issues affecting the most vulnerable. As a result, Fareham is deemed to be the best District in the Force. The Partnership Action Group and the collaborative working relationship with Fareham Borough Council were commended.</p> <p>It was AGREED that Chief Inspector Woolrich be thanked for her report.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	POLICE CRIME PANEL UPDATE
Type of Item	Verbal Update
Action by Panel	<p>Councillor Cartwright, the Executive Member for Public Protection, provided the Panel with a verbal update on the Hampshire Police and Crime Panel.</p> <p>The Executive Member reported that the Police and Crime Panel met on the 7 October 2016. This was the first meeting with the new Police Crime Commissioner, Michael Lane. Items on the agenda included the draft Police and Crime Plan, the Annual Report, the Quarterly Complaints Report, Membership of Working Groups and Financial Monitoring.</p> <p>The draft Police and Crime Plan covers the new Commissioner's Vision, Mission and Priorities and is available to view on the Hampshire Police & Crime Panel's website. A Delivery Plan explaining how objectives will be achieved will be produced shortly and should hopefully be available at the next meeting.</p> <p>The Executive Member also informed the Panel that the term of office of the Police & Crime Commissioner's Chief Executive has ended and a replacement will need to be recruited.</p>

	It was AGREED that the Executive Member for Public Protection be thanked for providing his verbal update.
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	ANNUAL HEALTH AND SAFETY PERFORMANCE 2015/16
Type of Item	Report
Action by Panel	<p>The Panel received a report from the Head of Environmental Health on the Council's Annual Health and Safety Performance 2015/16.</p> <p>At the invitation of the Chairman, Councillor Cartwright, the Executive Member for Public Protection, addressed the Panel on this item.</p> <p>Members enquired whether Council tenants are advised if their property contains asbestos. The Head of Environmental Health advised that he was unsure but would discuss this with the Head of Housing, Revenues and Benefits.</p> <p>It was AGREED that the Public Protection Policy Development and Review Panel notes:-</p> <ul style="list-style-type: none"> (a) the work undertaken by all concerned to maintain health & safety standards during 2015/16; and (b) that the Council, as an employer, continues to achieve a standard of health and safety management within its activities that meets statutory requirements.
Outcome	Complete
Link Officer	Ian Rickman

<u>Subject</u>	PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME 2016/17
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation on the Panel's Work Programme for 2016/17.</p> <p>It was AGREED that the Panel:-</p> <ul style="list-style-type: none"> (a) confirms that programme of items as set out in Appendix A; (b) notes the progress on actions since the last meeting as set out in Appendix B; and (c) notes the Public Protection Executive Portfolio Work Programme for 2016/17 as set out in Appendix C.
Outcome	Complete
Link Officer	Richard Jolley
MEETING DATE	17 January 2017
<u>Subject</u>	POLICE CRIME PANEL UPDATE
Type of Item	Verbal Update
Action by Panel	<p>Councillor T Cartwright, the Executive Member for Public Protection, provided the Panel with a verbal update on the Hampshire Police Crime Panel.</p> <p>Councillor Cartwright reported that the draft Police Crime Commissioner's Delivery Plan has unfortunately still not be received. It is expected that the Plan will now be made available on the 27th January 2017.</p> <p>Councillor Cartwright also advised that he is a Member of the Police Crime Plan Working Group which monitors the implementation of the Police Crime Plan. Pro-active scrutiny has recently been undertaken in respect of Domestic Abuse (one of the Commissioner's key priorities) and a review on Restorative Justice is about to commence.</p>

	<p>As a Member of the Hampshire Community Safety Alliance, Councillor Cartwright commended the performance of the Fareham Community Safety team to the Panel as it is clear from information sharing that took place at a meeting of the Alliance he attended yesterday that Fareham is leading the way in many areas of Community Safety responsibility.</p> <p>Councillor Cartwright informed Members that Central Government funding is being queried by the Police Crime Commissioner as Hampshire is one of the top performing County Forces but receives the lowest level of funding. The Police Crime Commissioner is also undertaking consultation with residents across the County to consider the level of contribution that they are willing to make towards the cost of local policing.</p> <p>It was AGREED that the Executive Member for Public Protection be thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	TRAFFIC MANAGEMENT REPORT
Type of Item	Report
Action by Panel	<p>Members discussed a request for an extension to the Town Centre taxi rank whilst taking into account the potential effect that the Council approved plans to remodel the Westbury Manor Museum would have on this proposal. The Panel concluded that the current taxi rank provision is fit for purpose and that it would be inappropriate to consider any changes until the remodelling project is completed.</p> <p>The Panel also considered a report by the Head of Parking and Enforcement on Traffic Management.</p> <p>It was AGREED that Members:-</p> <p>(a) note the progress on the current Traffic Management Programme in Appendices A to D of the report; and</p> <p>(b) recommend to the Executive that this work, including progress on Traffic Regulation Orders and the work</p>

	undertaken on the deployment of the Speed Limit Reminder signs, be noted.
Outcome	To be referred to the Executive meeting held on 06 February 2017
Link Officer	Kevin Wright
<u>Subject</u>	PETITION - REMOVE THE NEWGATE 4 HORSES
Type of Item	Petition
Action by Panel	<p>In accordance with the Council's petition scheme, the Panel considered a petition with 1163 signatures from residents in the local area entitled "REMOVE THE NEWGATE 4 HORSES".</p> <p>The Panel received a deputation from a member of the public in connection with the petition.</p> <p>Members were advised that the Council's Environmental Health department works closely with the RSPCA as a support agency in cases of animal welfare. Where complaints are received, investigations are carried out and contact made with the RSPCA where necessary. The Environmental Health department is aware of the case history of the horses at Newgate Lane and is carefully monitoring the situation.</p> <p>It was noted that the Council does not own the land at Newgate Lane and therefore does not have any powers of eviction at the site.</p> <p>It was AGREED that the Council will continue to work with the RSPCA to provide full support of any action they consider necessary in connection with the horses at Newgate Lane.</p>
Outcome	Complete
Link Officer	Ian Rickman

<u>Subject</u>	EMERGENCY PLANNING UPDATE
Type of Item	Report & Presentation
Action by Panel	<p>The Panel received a presentation and considered a report from the Head of Parking and Enforcement on Emergency Planning.</p> <p>The presentation covered legislation and statutory duties, the FBC Emergency Response Plan, the training schedule, the Role of the Local Authority, which included the role that the Local Authority had in assisting in the recovery of an emergency, the annual Emergency Planning exercise that is carried out, recent occurrences of severe weather and the role of elected Members in emergency planning.</p> <p>It was AGREED that Members note:-</p> <ul style="list-style-type: none"> (a) the content of the report; and (b) that there were no views or comments for referral to the Executive.
Outcome	Complete
Link Officer	Kevin Wright
<u>Subject</u>	PRELIMINARY REVIEW OF THE PUBLIC PROTECTION WORK PROGRAMME FOR 2016/17 & PRELIMINARY DRAFT WORK PROGRAMME FOR 2017/18
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which gives a preliminary review of the Panel's Work Programme for 2016/17 and the draft Work Programme for 2017/18.</p> <p>At the invitation of the Chairman, Councillor Cartwright, the Executive Member for Public Protection, addressed the Panel on this item.</p> <p>The Panel noted the items for the agenda for the next meeting and the dates of the meetings for the 2017/18 municipal year that have now been approved.</p>

	<p>Members were requested to consider items for inclusion on the draft Work Programme 2017/18.</p> <p>It was AGREED that Members:-</p> <ul style="list-style-type: none">(a) reviewed the work programme for 2016/17, attached as Appendix A to the report; and(b) give consideration to the draft work programme for 2017/18.
Outcome	Complete
Link Officer	Richard Jolley

APPENDIX C

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2017/18

Date	Subject		
30 May 2017	Police Crime Panel Update		
	Annual Update on Fareham & Gosport Environmental Health Partnership		
	Review of Work Programme 2017/18		
25 July 2017	Police Crime Panel Update		
	Annual Report on Fareham Parking Enforcement Service		
	Biennial Review of Fareham's Parking Enforcement Policy		
	Review of Work Programme 2017/18		
12 September 2017	Police Crime Panel Update		
	Review of Work Programme 2017/18		
14 November 2017	Presentation by Hampshire Police		
	Police Crime Panel Update		
	Annual Health & Safety Performance 2016/17		
	Review of Work Programme 2017/18		
16 January 2018	Police Crime Panel Update		
	Emergency Planning Update		
	Preliminary review of Work Programme for 2017/18 and preliminary draft Work Programme for 2018/19		
06 March 2018	Police Crime Panel		
	Annual Update on Fareham Community Safety Partnership & Police Crime Panel		
	Annual Update on Fareham Air Quality Action Plan		
	Final Review of Work Programme for 2017/18 and draft Work Programme for 2018/19		

**FAREHAM BOROUGH COUNCIL
POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.